



Payment Policy

Payment is required for course logins to be issued and course commencement.

Refund Policy

Course commencement begins when Learning Portal course logins have been received.

On the day of commencement of the course there will be no refund available. A formal request can be made in writing for a refund stating your reasons for withdrawal. However, in most circumstances a future credit to complete the same course at a later date and time will be offered.